



Congratulations and thank you for signing up to be an **ACS CAN ACT Lead!**

You've got this, and we're here to help. Here's a handy checklist of items you should tackle in the early part of your term (or any time if you have not completed them yet):

- Introduce yourself to the Legislative Ambassadors in your congressional district and schedule one-on-one calls (or face-to-face meetings if geography and schedules permit)
- Make sure your ACS CAN annual membership is current and renew if needed at fightcancer.org/join
- Complete your partnership agreement with your staff partner
- View a map of your congressional district and identify where your most active ambassadors live (compare to areas where you might have state legislative targets)
- Familiarize yourself with the [volunteer report back form](#), and coach your ambassadors on how and when to use it
- Review ACS CAN background materials (e.g., organizational chart, mission and vision)
- Request a peer mentor from your staff partner, if interested
- Review call schedule for national and state calls and enter calls in your personal calendar
- Schedule recurring one-on-ones with your staff partner
- Bookmark the [ACS CAN volunteer website](#) and visit it often as it is updated frequently